

Cadet Information Packet: Please complete the cells on the first two pages as they should auto -fill the remaining pages. Once complete review the following pages and send the electronic version to either your Military Science Instructor or the HRA.

Full Name:

Last Name	
First Name	
MI	
SSN	
College ID #	
School Email	
Personal Email	
Local Address	
City	
State	
Zip Code	
CELL Phone	
Permanent Address (Home of Record)	
City	
State	
Zip Code	
ParentPhone	
Date of Birth (YYYYMMDD):	
Place of Birth	
Religious Preference	
Blood Type	
ACT	
SAT	
Sex (Gender)	
Height	
Weight	
Marital Status	
Dependents	
# of Dependents	
Ethnicity	Check the blocks that apply:
Hispanic or Latino	
Non-Hispanic or Non-Latino	
Race	
American Indiana or Alaskan Native	
Asian	
Black or Aferican American	
Native Hawaiian or Other Pacific Islander	
White	
Multiracial	
Citizenship	
US Citizen	
US Born	
Naturalized	
Born Overseas with US Parents	
Dual Citizenship	
Non US Citizen	
Immigrant Alien	
Nonimmigrant Alien	
Refugee	
Do you have any condition that could interfere with you participating in a normal college physical education course?	
Have you ever received Medical Disability payments from any source?	
Next of Kin	
NOK Address	
NOK Phone	
ROTC Host School	
FICE Code	
School of Attendance	
FICE Code	
Residency Status	
Academic Class	
Projected Graduation Date	

Full Name of Emergency Point of Contact  
Address with City, ST and Zip Code

Refer to page 9

Refer to page 9

Freshman, Sophomore, Junior, Senior  
YYYYMMDD

Academic Major	
Academic Minor	
Credits towards Degree	
Credits required for Degree	
CGPA (College)	
Other Colleges attended	
Years Attended	
High School Attended	
Graduation Date	
ROTC Scholarship Receptient	
Type:	
Other Scholarships	
JROTC Experience	
SMP Information	
Date of completion	
Father Full Name	
Mother Full Name	
Dentist's Name	
Dentist's Address	
Dentist's phone	
Eye Color	
Hair Color	
Turned in Birth Certificate	
Turned in Social Security Card	
Turned in ACT/SAT	
Turned in Transcript	
Turned in DA 3425 Medical Fitness	
Swim Status	

Cumulative

Options for Yes / No and Which component in dropdowns  
Today's Date - YYYYMMDD

Address with City, ST and Zip Code

**CADET APPLICATION AND ENROLLMENT RECORD**

For use of this form, see USACC Pam 145-4, the proponent agency is ATCC-PAC

**DATA REQUIRED BY THE PRIVACY ACT OF 1974**

<b>Authority</b>	10 USC 2101, 2103, 2104, 2107, 2111, and 5 USC 301
<b>Principal Purpose(s)</b>	To obtain personnel data in order to determine eligibility for enrollment and serve as a source document for cadet's service record throughout participation in the ROTC Program. Provides data for the administration of the ROTC student commencing with application for enrollment into the ROTC Program.
<b>Routine Uses</b>	To verify eligibility to participate in the ROTC Program; to provide information on addresses and telephone numbers for use in the event of death, injury, illness or unauthorized absence while participating in ROTC activities; to facilitate contact with complete information with a cadet during other than normal training periods; to make a matter of record the information provided by the Cadet.
<b>Disclosure</b>	Disclosure is voluntary. However, failure to provide complete information and provide responses will suspend the enrollment process into the ROTC Program.

**PART I - GENERAL INFORMATION**

<b>Reset Form</b>	1. NAME Last		1a. NAME First		1b. NAME MI						
	2. SSN		3. COLLEGE ID #		4. E-MAIL						
5. LOCAL ADDRESS		5a. CITY		5b. STATE		5c. ZIP CODE		6. PHONE			
7. PERMANENT ADDRESS		7a. CITY		7b. STATE		7c. ZIP CODE		8. PHONE			
9. DOB		10. POB		11. RELIGIOUS PREF		12. BLOOD TYPE		13. ACT		14. SAT	
15. SEX		16. HEIGHT		17. WEIGHT		18. MARITAL STATUS		19. DEPENDENTS		19a. Number of Dependents	
20. ETHNICITY (Check One)	<input type="checkbox"/> Hispanic or Latino	<input type="checkbox"/> Non-Hispanic or Non-Latino	20a. RACE (may select more than one)	<input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Asian	<input type="checkbox"/> Black or African American	<input type="checkbox"/> Native Hawaiian or Other Pacific Islander	<input type="checkbox"/> White	<input type="checkbox"/> Multiracial		
21. CITIZENSHIP (Check One)	<input type="checkbox"/> U.S. Citizen	<input type="checkbox"/> U.S. Born	<input type="checkbox"/> Naturalized	<input type="checkbox"/> Born Overseas with U.S. Parents	<input type="checkbox"/> Dual Citizenship (See USACC PAM 145-4, 5-17)	<input type="checkbox"/> Non U.S. Citizen	<input type="checkbox"/> Immigrant Alien	<input type="checkbox"/> Nonimmigrant Alien	<input type="checkbox"/> Refugee		
22. Do you have any condition that could interfere with you participating in a normal college physical education course?		22a. If "yes" explain									
23. Have you ever received Medical Disability payments from any source?		23a. If "yes" explain									
24. NEXT OF KIN		24a. ADDRESS							24b. PHONE		

**PART II - ACADEMIC INFORMATION**

25. ROTC HOST SCHOOL		25a. FICE CODE		26. SCHOOL OF ATTENDANCE		26a. FICE CODE	
27. RESIDENCY STATUS		28. ACADEMIC CLASS		29. PROJECTED GRADUATION DATE		30. ACADEMIC MAJOR	
31. ACADEMIC MINOR		32. CREDITS TOWARD DEGREE		33. CREDITS REQUIRED FOR DEGREE		34. CGPA (COLLEGE)	
35. OTHER COLLEGES ATTENDED		35a. YEAR(S) ATTENDED		36. HIGH SCHOOL ATTENDED			
36a. GRADUATION DATE		37. ROTC SCHOLARSHIP RECIPIENT		37a. If "yes" what type?			
38. OTHER SCHOLARSHIPS		39. JROTC EXPERIENCE					

**PART III - CURRENT OR PRIOR MILITARY SERVICE (TO INCLUDE OFFICER PRODUCING PROGRAMS)**

<input type="checkbox"/> NOT APPLICABLE (Go to PART IV)	40. CURRENT SERVICE: Are you currently in the Armed Forces?		40a. If "yes" which Branch?		
40b. SMP UNIT		40c. Is your spouse currently a member of the Armed Forces?			
41. PRIOR SERVICE: Have you ever been enrolled in an officer producing program?		41a. Were you ever disenrolled from any ROTC Program?		41b. Were you ever enrolled in a Service Academy?	
41c. Were you ever discharged from the Armed Forces?		41d. If "yes", what type of discharge?		41e. If "yes" what was the RE Code?	
41f. Months of Active Service		41i. Have you enlisted through the Military Accessions Vital to National Interest (MAVNI) Program?			
41g. Have you ever been discharged for medical reasons?		41 h. If "yes", explain:			

# CADET APPLICATION AND ENROLLMENT RECORD

Last Name

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## PART IV - STUDENT STATEMENTS

### 42. RELEASE OF INFORMATION

The Privacy Act requires that we notify you of other routine uses of the information we collect from you. You should know that if you leave school, we might provide your name, address, and phone number to the U.S. Army Recruiting Command. This is done because the Active Army, Army Reserve, and National Guard want and need intelligent young men and women. They also have programs which might help you return to college. The transfer of information to the Recruiting Command means that, if you drop from school, you may receive information in the mail or be called by an Army Recruiter. You are under no obligation to accept the mail or to talk to the recruiter.

☐ I have read and understand the above statement concerning data required by the Privacy Act of 1974.

Verification of the following statements is required in order to assist in establishing eligibility to participate in the ROTC program. Failure to provide a response will preclude further processing as an enrolled cadet. Failure to provide an accurate or truthful response is grounds for barring entry into the SROTC program or for the initiation of disenrollment action. Your signature at the bottom of this page will attest to the accuracy of your responses on this form.

### 43. STATEMENT OF CRIMINAL PROCEEDINGS BY CIVIL OR MILITARY AUTHORITIES

I have not been indicted or summoned into court under civilian or military law as a defendant in a criminal proceeding, to include any and all proceedings involving juvenile or adult criminal offenses, but excluding minor traffic violations (Exception: alcohol-related driving offenses) which involved a fine of \$300 or less (excluding court fees). No waiver required except when the applicant has accumulated six or more such offenses during any 12-month period. I have never been convicted, fined, imprisoned, placed on probation, paroled, or pardoned (to include alcohol violations and misdemeanors), except for minor traffic violations as defined above. I will advise the Professor of Military Science of any future information pertaining to any changes of criminal conduct against myself and I shall do so as soon as practical under the circumstances. Records that are expunged, sealed, set aside, dismissed, or original findings or pleas changed **STILL** require a waiver.

Check One: ☐ The above statement is true. ☐ The above statement is not true - Explain:

### 44. SUBSTANCE ABUSE

Check One: ☐ I have never used an illegal substance or drug.  
☐ I have used illegal substances or drugs only on an experimental or limited basis.  
☐ I have been a recent or frequent user of illegal substances or drugs.

When:  How Often:

When:  How Often:

NOTE: Any future drug use will be grounds for disenrollment from the ROTC Program.

### 45. RELIGIOUS ACCOMMODATION

The U.S. Army cannot guarantee that my religious practices will be accommodated. I acknowledge and understand that it is the Department of the Army's policy to accommodate religious practices as long as the practice will not have an adverse impact on military readiness, unit cohesion, standards, health, safety or discipline. I further acknowledge and understand that the U.S. Army has the right to amend or eliminate any such accommodation based on the needs of the Army.

☐ I have read and understand the above statement concerning accommodation of my religious practices. I do ☐ I do not ☐ wish to submit a religious accommodation

### 46. CONSCIENTIOUS OBJECTION

If you have moral convictions that preclude you from bearing firearms and/or participating in full military service with the U.S. Army, to include armed combat, then you are a conscientious objector. AR 600-43 defines conscientious objection as "Opposition to participating in any form of war or the bearing of arms due to sincerely held morals, ethical or religious beliefs, or a combination of such beliefs "

Check One: ☐ I am not a conscientious objector. ☐ I am a conscientious objector. Explain:

### 47. EXTREMIST GROUPS

Have you ever had, or currently have, any association with an extremist/hate organization or gang? ☐ Yes ☐ No

Intentionally Left Blank

"All information given on this form is correct to the best of my knowledge."

SIGNATURE OF CADET

### 48. LOYALTY OATH (OPTIONAL FOR NONCONTRACTED CADETS)

" I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States of America against all enemies, both foreign and domestic; that I will bear true faith and allegiance to the same, and that I take this obligation freely, without any mental reservation or purpose of evasion, so help me God."

SIGNATURE OF CADET

DATE

# CADET APPLICATION ENROLLMENT RECORD

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## PART V - BASIC COURSE ENROLLMENT ELIGIBILITY CHECKLIST\*

### ALL NONCONTRACTED CADETS MUST MEET THE FOLLOWING CRITERIA TO ENROLL IN THE BASIC COURSE:

Enrollment Eligibility Officer: Verify the criteria below and sign the certification on page 5.

49. ACADEMIC STATUS ☐ Eligible: Registered for and attending full time (in accordance with university policy - usually 12 or more credit hours) a regular course of instruction resulting in an accredited undergraduate or graduate degree at an host, extension, or crosstown school.  
☐ Ineligible (Waiver denied): Not registered for and attending full time a regular course of instruction at an host, extension, or crosstown school.
50. CONSCIENTIOUS OBJECTION ☐ Eligible: (a) U.S. Citizen and is not a conscientious objector. (b) Enrolled alien student (exempt by statute). (c) Students required by their school to take military training.  
☐ Ineligible: Student is a U.S. Citizen and a conscientious objector at a school, which does not require its students to take military training. (NOTE: Prior to enrollment students who have previously been conscientious objectors must furnish a letter stating they no longer have convictions that preclude bearing arms and participating in full military service with the U.S. Army).
51. CHARACTER ☐ Eligible: Good moral character. No domestic violence conviction.  
☐ Ineligible: Nonwaiverable. Domestic violence misdemeanor or felony conviction.
52. TATTOOS ☐ Eligible: Student does not have any tattoos specifically prohibited by Army policy (see ineligible below).  
☐ Ineligible: (a) Any tattoo/brand on the face, neck or head (permanent facial makeup that conforms to AR 670-1 makeup standards is permitted). (b) Other tattoos/brands that are visible and detract from a soldierly appearance while wearing the Class A uniform. (c) Other tattoos/brands that are prejudicial to good order and discipline.
53. CITIZENSHIP ☐ Eligible: U.S. Citizen (Must be verified per instructions). (Dual citizens must express in writing their willingness to renounce foreign citizenship if/when required.)  
☐ Eligible: (a) Immigrant Alien (b) Refugee (NOTE: Aliens are ineligible for scholarship and SMP (exception for US Nationals), even if approved for enrollment in the Basic Course).  
☐ Ineligible: Nonimmigrant Aliens. May ONLY PARTICIPATE in the basic course. Must be from OSD Service Academies approved country list (NATO countries included) in order to participate beyond the basic course
54. MEDICAL ☐ Eligible: DA Form 3425 has been completed and signed by a qualified medical physician (or equivalent statement from university health care provider) showing no medical condition/physical impairment that precludes enrollment in the basic course.  
☐ Ineligible (Waiver denied or nonwaiverable): Qualified medical physician refuses to complete and sign DA Form 3425 for the student.

**\* NOTE: ENROLLMENT ELIGIBILITY OFFICER WILL CHECK THE INFORMATION IN PARTS I - III AND THE STUDENT'S STATEMENTS IN PART IV AND ADVISE THE STUDENT IF A WAIVER IS REQUIRED PRIOR TO CONTRACTING I.E., AGE, RE-CODE, DEPENDENCY, CIVIL CONVICTION, SUBSTANCE ABUSE, ETC. (Waiver approval is not guaranteed).**

## PART VI - NONSCHOLARSHIP CONTRACTING ELIGIBILITY CHECKLIST

### ALL NONSCHOLARSHIP CADETS MUST MEET THE FOLLOWING CRITERIA TO CONTRACT:

Enrollment Eligibility Officer: Verify the criteria below and sign the certification on page 5. (Scholarship students must also meet scholarship eligibility requirements in Part VII)

55. PREVIOUS CRITERIA ☐ Eligible: Student meets criteria 49-54 on the Basic Course Enrollment Eligibility Checklist (PartV).  
☐ Waiver Required: Pending waiver for criteria in PartV above. ☐ Waiver Granted (Eligible): Date   
☐ Ineligible (Waiver denied or nonwaiverable).
56. CIVIL CONVICTION ☐ Eligible: (a) No civil conviction, adverse adjudication, or court-martial conviction other than minor traffic violations (Exception: alcohol-related driving offenses) resulting in a fine of less than \$300. (b) Not guilty verdict or successful appeal of a conviction.  
☐ Waiver Required (Prior to Contracting): Any civil conviction, adverse adjudication, or court-martial conviction other than minor traffic violations (Exception: Alcohol-related driving offenses) resulting in a fine of less than \$300. Any conviction resulting in other adverse dispositions (punishment other than a fine) requires a waiver. Convictions where the record is expunged, sealed, set aside, dismissed, or original finding or pleas changed **still** require a waiver.  
☐ Waiver Granted (Eligible): Date   
☐ Ineligible (Waiver denied): (a) Pending charges for violating any civil law; (b) On supervised and/or conditional probation.
57. DEPENDENCY ☐ Eligible: (a) Single student with no dependents. (b) Married student with no more than three (3) dependents, to include spouse. (c) Single student whose children have been placed **by court order** in the custody of an adult relative/legal guardian and the student is not required to pay child support.  
☐ Waiver Required (Prior to Contracting): (a) More than three (3) dependents (spouse plus more than 2 children under 18 years old). (b) Single parent whose children have been placed **by court order** in the custody of an adult relative/legal guardian when the student is required to pay child support. (c) Spouse is also in Army ROTC and there are children under 18 years old. (d) Spouse is in a military component of any Armed Service (other than Inactive Ready Reserve) when student has a child under 18 years old.  
☐ Waiver Granted (Eligible): Date   
☐ Ineligible (Waiver denied): Single parents who have legal custody of their children who are under 18 years old. (Exception to policy may be granted by USACC, CG.)

# CADET APPLICATION ENROLLMENT RECORD

Last Name

SSN

## PART VI - NONSCHOLARSHIP CONTRACTING ELIGIBILITY CHECKLIST (CONTINUED)

### ALL NON-SCHOLARSHIP CADETS MUST MEET THE FOLLOWING CRITERIA TO CONTRACT:

Enrollment Eligibility Officer: Verify the criteria below and sign the certification on page 5. (Scholarship students must also meet scholarship eligibility requirements in Part VII.)

#### 58. SUBSTANCE ABUSE

☐ Eligible: Never used chemical substances or drugs

☐ Waiver Required: Self admitted use of chemical substances or drugs.

☐ Waiver Granted (Eligible): Date

☐ Ineligible (Waiver denied or nonwaiverable) Chemical substance or drug abuse requiring professional care, which is medically disqualifying.

#### 59. LOYALTY OATH

☐ Eligible: Cadet signed loyalty oath.

☐ Ineligible: Refuses to sign loyalty oath.

#### 60. PRIOR SERVICE

☐ Eligible: (a) No prior service. (b) Honorably discharged from the Armed Services with a qualifying RE code of 1 on DD Form 214. (c) Currently in the Army Reserve or National Guard (see NOTE below).

☐ Waiver Required: (a) Honorably discharged with an RE code other than 1 on DD Form 214.

☐ Waiver Granted (Eligible): Date

☐ Ineligible (Waiver denied or nonwaiverable): (a) Honorably discharged with a disqualifying RE code on the DD Form 214. (b) More than ten (10) years Active Duty, without an exception to policy from CC. (c) Any type of discharge other than "honorable". (d) Current or former commissioned officer, or has a certificate of eligibility for appointment as a commissioned officer. (e) On Active Duty at time of contracting. A soldier on transition leave is ineligible until actual separation.

**NOTE:** Contracted cadets cannot be in the USAR or ARNG (to include IRR) outside of the SMP program. Upon contracting, current members of the USAR or ARNG must *either* sign an SMP contract (and remain a member of the USAR or ARNG) or sever ties with their USAR or ARNG unit.

#### 61. CITIZENSHIP

☐ Eligible: U.S. Citizen. (Dual citizens must express in writing their willingness to renounce foreign citizenship if/when required.)

☐ Ineligible (Nonwaiverable): Non-U.S. Citizen to include U.S. Nationals.

#### 62. PLACEMENT CREDIT

☐ Eligible: Student is enrolling in the Alternate Entry Program, the Accelerated Cadet Commissioning Training Program, OR the student has received credit for MS I & MS II by any combination of the following (as set forth in USACC Reg 145-3 and AR 145-1, Table 3-1): (a) Completed Basic Course. (b) Successfully completed Basic Camp. (c) Completed Basic Training in one of the Armed Services. (d) Credit for Senior ROTC training (Army, Navy, Air Force, Marine, or Coast Guard). The first year of any SROTC = credit for MS I. Any additional years of SROTC = credit for the Basic Course. (e) Participation in a service academy. One year = credit for MS I. Two years = credit for the Basic Course. (f) JROTC experience. One = no credit. Two years = PMS may award up to MS I credit. Three years = PMS may award up to full Basic Course credit.

☐ Ineligible (Waiver denied/Nonimmigrant Aliens)

#### 63. ACADEMIC STATUS

☐ Eligible: (a) All students must be enrolled full time AND academically aligned AND have a cumulative college GPA (if any) of 2.0 on a 4.0 scale or equivalent. (b) MJC freshman also require at least a 2.0 cumulative high school GPA AND SAT score of 850 or ACT of 17.

☐ Waiver Required: Graduate student with less than full time enrollment (waiverable).

☐ Waiver Granted (Eligible): Date

☐ Ineligible (Waiver denied): (a) Student is not academically aligned (Exceptions to policy may be considered); (b) Cumulative college GPA is less than 2.0 (nonwaiverable).

#### 64. PHYSICAL FITNESS

☐ Eligible: Pass the Army Combat Fitness Test (ACFT) Standards IAW ATP 7-22.01.

☐ Ineligible (Nonwaiverable): Failure to meet eligibility criteria.

#### 65. MEDICAL

☐ Eligible: Student shows as fully medically qualified on DD Form 2808 and is approved by DoDMERB physical with a certified stamp.

☐ Waiver Required: Student is medically disqualified by a DoDMERB or MEPS physical, if applicable.

☐ Waiver Granted (Eligible): Date

☐ Ineligible (Waiver denied, nonwaiverable).

#### 66. AGE

☐ Eligible: Student is at least 17 years of age at time of contracting and will be less than age 30 at time of commissioning.

☐ Waiver Required (Prior to Contracting): Brigade Commanders can waive ages 30-32 at the time of commissioning. USACC, CG is waiver approval authority for ages 33-39 at the time of commissioning. HQDA G1 may approve over 39 years of age at the time of commissioning.

☐ Waiver Granted (Eligible): Date

☐ Ineligible (Waiver denied or nonwaiverable): Student is younger than 17 at time of contracting.

# CADET APPLICATION ENROLLMENT RECORD

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## PART VII - SCHOLARSHIP ELIGIBILITY CHECKLIST

### ALL SCHOLARSHIP CADETS MUST MEET THE FOLLOWING CRITERIA TO CONTRACT:

Enrollment Eligibility Officer: Verify the criteria below and sign the certification on page 5. Scholarship students must also meet scholarship eligibility requirements. **NOTE:** Green to Gold scholarship applicants must meet additional criteria in order to apply. Refer to the current USACC Reg 145-6 for details.

67. PREVIOUS CRITERIA	<input type="checkbox"/> Eligible: (a) Four-year and three-year scholarship winners must meet criteria 56-62 on the Advanced Course Eligibility Checklist (Part VI). (b) Two-year scholarship winners must meet criteria 56-63 on the Advanced Course Eligibility Checklist (Part VI). ( <b>NOTE:</b> Alternate Entry Option students are ineligible for scholarship). <input type="checkbox"/> Ineligible: Ineligible for contracting unless student is fully qualified.
68. MEDICAL	<input type="checkbox"/> Eligible: Student shows as fully medically qualified on DD Form 2808 and is approved by DoDMERB with a certified stamp. <input type="checkbox"/> Waiver Required: Student is medically disqualified by DoDMERB or MEPS physical, if applicable. <input type="checkbox"/> Waiver Granted (Eligible): Date <input type="text"/> <input type="checkbox"/> Ineligible (Waiver denied or nonwaiverable).
69. MAJOR	<input type="checkbox"/> Eligible: Student is majoring in one of the majors listed in USACC Pam 145-1. <input type="checkbox"/> Waiver Granted (Eligible): Date <input type="text"/> <input type="checkbox"/> Waiver Required: Student is not majoring in one of the majors listed in USACC Pam 145-1. <input type="checkbox"/> Ineligible (Waiver denied).
70. AGE	<input type="checkbox"/> Eligible: Student must be 17 years of age within the first semester following award of the scholarship (cannot contract until reaches age 17) and be under 31 years of age on 31 December of the calendar year of commissioning. <input type="checkbox"/> Ineligible (Statutory-Nonwaiverable): Student exceeds the statutory maximum age requirement IAW USACC Reg 145-1.
71. ACADEMIC STATUS	<input type="checkbox"/> Eligible: Student must meet ALL THREE of the following criteria: (a) Academically aligned. (b) Most recent Term and Cumulative college GPA of 2.5 on a 4.0 scale, OR student has no college GPA yet, but has a cumulative high school GPA of 2.5 on a 4.0 scale. (c) Full time student (in accordance with university policy - usually 12 or more credit hours). <div style="display: flex; justify-content: space-around;"> <span>HS GPA <input type="checkbox"/></span> <span>OR</span> <span>College GPA <input type="checkbox"/></span> </div> <input type="checkbox"/> Waiver Required: (a) Student has a term or cumulative college GPA of less than 2.5 on a 4.0 scale. Rounding is not permitted. (b) Student has no cumulative college GPA yet, but has a cumulative high school GPA of less than 2.5 on a 4.0 scale. (c) Graduate student who is enrolled less than full time. <input type="checkbox"/> Waiver Granted (Eligible): Date <input type="text"/> <input type="checkbox"/> Ineligible (Waiver denied or nonwaiverable).
72. ACT/SAT	<input type="checkbox"/> Eligible: (a) Two-year and three-year scholarship recipient: no requirement; (b) Two-year MJC, three-year advance designee, or four-year scholarship recipients are required to take the SAT or ACT; however, no minimum score is required; (c) If a 3-year advance designee or four-year scholarship recipient has an established college GPA, then the SAT or ACT is not required; (d) 2-year MJC scholarship recipients must meet SMP requirements 19 ACT/850 SAT or PSAT. <b>SCORE: SAT Verbal</b> <input type="checkbox"/> <b>SAT Math</b> <input type="checkbox"/> <b>ACT Composite</b> <input type="checkbox"/> <input type="checkbox"/> Waiver Required: Two-year MJC scholarship recipient who does not meet SMP requirements but has 110 GT score (waiver granted by Recruiting Brigade Commander, not USACC.) <div style="display: flex; justify-content: space-around;"> <span><b>SCORE: SAT Verbal</b> <input type="checkbox"/></span> <span><b>SAT Math</b> <input type="checkbox"/></span> <span><b>ACT Composite</b> <input type="checkbox"/></span> </div> <input type="checkbox"/> Waiver Granted (Eligible): Date <input type="text"/> <input type="checkbox"/> Ineligible (Waiver denied or nonwaiverable): Two-year MJC scholarship recipient who is not eligible for waiver.
73. ACADEMIC CREDITS	<input type="checkbox"/> Eligible: At the time the scholarship begins, (a) 2-year scholarship recipients must have at least 4 semester/6 quarters remaining, (b) 2.5-year scholarship recipients must have at least 5 semesters/7-8 quarters remaining, (c) 3-year scholarship recipients must have 6 semesters/9 quarters remaining, or (d) 3.5-year recipients must have 7 semesters/10-11 quarters remaining. <input type="checkbox"/> Waiver Required: If the student does not meet the criteria above. <input type="checkbox"/> Waiver Granted (Eligible): Date <input type="text"/> <input type="checkbox"/> Ineligible (Waiver denied).
74. PHYSICAL FITNESS	<input type="checkbox"/> Eligible: Pass the Army Combat Fitness Test (ACFT) IAW ATP 7-22.01 <b>NOTE:</b> For scholarship applicants, an ACFT must be passed NLT 15 Dec (or NLT 1 May for mid-year entries) prior to contracting. <input type="checkbox"/> Ineligible (Nonwaiverable): Failure to meet eligibility criteria.
75. CITIZENSHIP	<input type="checkbox"/> U.S. Citizen or U.S. National. Scholarship applicants must be U.S. Citizens or U.S. Nationals prior to contracting as a scholarship Cadet. "U.S. Nationals" are persons born in American Samoa and Swains Island. ROTC Cadets must obtain U.S. Citizenship to be eligible for appointment as a commissioned officer.

## PART VIII - ENROLLMENT OFFICER CERTIFICATION

Certify by signature as many as applicable:

<input type="checkbox"/> BASIC COURSE: Student is eligible (fully or by waiver) for entry into the Basic Course. Name/Rank: <input type="text"/>	Signature: <input type="text"/> Date: <input type="text"/>
<input type="checkbox"/> NONSCHOLARSHIP: Student is eligible (fully or by waiver) to contract as a nonscholarship. Name/Rank: <input type="text"/>	Signature: <input type="text"/> Date: <input type="text"/>
<input type="checkbox"/> SCHOLARSHIP: Student is eligible (fully or by waiver) to contract as a scholarship recipient. Name/Rank: <input type="text"/>	Signature: <input type="text"/> Date: <input type="text"/>

## CADET APPLICATION AND ENROLLMENT RECORD

### Instructions and Notes (USACC Pam 145-4)

The purpose of the Cadet Application and Enrollment Record (CC Form 139-R) is threefold:

1. To record necessary information for entering a Cadet into the CCIMM database.
2. To create a legal record of Cadet enrollment.
3. To guide the Enrollment Eligibility Officer through the process of determining eligibility for enrollment and contracting.

**A student is not enrolled in Army ROTC until he/she has completed and signed this form and the Enrollment Eligibility Officer certifies by signature that the student is eligible for entry into the Basic Course. A Cadet will not be contracted until he/she has completed and signed this form and the Enrollment Eligibility Officer certifies by signature that the Cadet is eligible for contracting.**

**Contracting any student is subject to the approval of the PMS, even when all other eligibility criteria are met.**  
**Cadre will verify that the information on this form is current and accurate during each required periodic counseling with the Cadet.**

Reproduction of this form on cardstock for durability is recommended. You may fill in permanent information in ink and changeable items in pencil.  
If a waiver is required, refer to the current "Approval Authority/Flow of Cadet Actions" matrix and CC Pam 145-4, or other published guidance for current processing of waivers.  
This form will be retained in the Cadet's personnel record as a permanent document and retained with the Cadet Record Brief for five years following the Cadet's appointment or disenrollment.

#### Notes and references:

**Part I-III** Height and weight is approximate. Fully discuss with the student any physical conditions they identify in Part I.

**Part IV** Signing the Loyalty Oath is optional for noncontracted students enrolling in the Basic Course. Foreign students do not sign the Loyalty Oath.

**Part V** Basic Course Enrollment Eligibility (Noncontracted Cadets): See notes/instructions for Part V.

- (1) Academic Status: AR 145-1, Ch 4; CC Pam 145-4.
- (2) Conscientious Objection: AR 145-1, Ch 4; CC Pam 145-4.
- (3) Character: AR 145-1, Ch 4; CC Pam 145-4.
- (4) Tattoos: AR 670-1, dtd 1 Jan 2021, para 3-3.
- (5) Citizenship: Must be verified. The following documents may be used in verifying U.S. Citizenship: (a) Birth Certificate, (b) Form N-550, Certificate of Naturalization, (c) Certificate of Naturalization of parents, (d) Form N-560 Certificate of Citizenship, (e) Department of State Form 1350 (Certificate of Birth Abroad of a Citizen of the U.S.A.), (f) FS Form 240 (Report of Birth, Child Born Abroad of American Parent or Parents), (g) FS Form 545 (Certification of Birth Abroad of a Citizen of the U.S.A.), (h) Unexpired fully valid US Passport issued in the name of the applicant. AR 145-1, Ch 4; CC Reg 145-1 (for scholarship; CC Pam 145-4 (for processing foreign students for enrollment refer to AR 145-1, Ch 4, and CC Pam 145-4). Dual citizens must express in writing their willingness to renounce foreign citizenship if/when required.
- (6) Medical: AR 145-1, Ch 4; CC Pam 145-4; AR 40-501, Ch 2. Height and weight standards for prior service Cadets are found in AR 600-9. Height and weight standards for non-prior service Cadets are found in AR 40-501 and CC Pam 145-4.

**Part VI** Nonscholarship Contracting Eligibility: See notes/instructions for Part VI.

- (1) Basic Course Eligibility Requirements: Cadet must meet basic course eligibility requirements - (1) - (6).
- (2) Civil Conviction: AR 145-1, Ch 4; CC Reg 145-1; CC Pam 145-4; and AR 601-210, Ch 4.
- (3) Dependency: AR 145-1, Ch 4; CC Pam 145-4. In questions of custody, only court orders are acceptable. Powers of Attorney have no binding legal effect in such cases. Cadre will not counsel or advise sole parent applicants to turn over legal custody; they may only advise on eligibility standards IAW Army policy.
- (4) Substance Abuse: AR 145-1, Ch 4; CC Pam 145-4.
- (5) Loyalty Oath: Statutory: DoD 1215.8; AR 145-1, Ch 5; CC Pam 145-4. Foreign students specifically exempted by law.
- (6) Prior Service: AR 145-1, Ch 4; CC Reg 145-1; CC Pam 145-4; AR 601-210, contains RE codes and their eligibility status.
- (7) Citizenship: Must be verified. The following documents may be used in verifying U.S. Citizenship: (a) Birth Certificate, (b) Certificate of Naturalization, (c) Certificate of Naturalization of parents, (d) INS Form N-560 (Certificate of Citizenship), (e) Department of State Form 1350 (Certificate of Birth Abroad of a Citizen of the U.S.A.), (f) FS Form 240 (Report of Birth, Child Born Abroad of American Parent or Parents), (g) FS Form 545 (Certification of Birth Abroad of a Citizen of the U.S.A.), (h) Unexpired fully valid US Passport issued in the name of the applicant. AR 145-1, Ch 4; CC Reg 145-1 (for scholarship; CC Pam 145-4 (for processing foreign students for enrollment refer to AR 145-1, Ch 4, and CC Pam 145-4). Dual citizens must express in writing their willingness to renounce foreign citizenship if/when required.
- (8) Placement Credit: AR 145-1; CC Reg 145-1.
- (9) Academic Alignment: CC Pam 145-4.
- (10) Fitness: AR 145-1; CC Reg 145-1; CC Pam 145-4; Cadet scholarship and non-scholarship contracts.
- (11) Medical: AR 145-1, Ch 4; CC Pam 145-4; AR 40-501, Ch 2. Height and weight standards for prior service Cadets are found in AR 600-9. Height and weight standards for non-prior service Cadets are found in AR 40-501 and CC Pam 145-4. Female students who are pregnant are ineligible to contract, but regain eligibility at the end of the pregnancy. Pregnancy after enrollment is not a disqualifier.
- (12) Age: Statutory: AR 145-1, Ch 4; CC Reg 145-1; CC Pam 145-4.

**Part VII** Scholarship Contracting Eligibility. See notes/instructions for Parts VI and VII.

- (1) Basic Contracting Eligibility Requirements: Cadet must meet basic contracting eligibility requirements in Part VI.
- (2) Medical: AR 145-1, Ch 4; CC Pam 145-4; AR 40-501, Ch 2. Height and weight standards for prior service Cadets are found in AR 600-9. Height and weight standards for non-prior service Cadets are found in AR 40-501 and CC Pam 145-4. Female students who are pregnant are ineligible to contract, but regain eligibility at the end of the pregnancy. Pregnancy after enrollment is not a disqualifier.
- (3) Major: CC Pam 145-1, Appendix E.
- (4) Age: Statutory: AR 145-1, Ch 4; CC Reg 145-1.
- (5) GPA: CC Reg 145-1.
- (6) SAT/ACT: CC Reg 145-1.
- (7) Academic Credits: CC Reg 145-1.
- (8) Physical Fitness: AR 145-1; CC Reg 145-1; CC Pam 145-4; Cadet scholarship and non-scholarship contracts.



## PRIVACY ACT STATEMENT - HEALTH CARE RECORDS

*This form is not an authorization or consent to use or disclose your health information.*

### 1. AUTHORITY FOR COLLECTION OF INFORMATION INCLUDING SOCIAL SECURITY NUMBER (SSN):

10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; 10 U.S.C. Chapter 55, Medical and Dental Care; 42 U.S.C. Chapter 32, Third Party Liability for Hospital and Medical Care; 32 CFR Part 199, Civilian Health and Medical Program of the Uniformed Services (CHAMPUS); DoDI 6055.05, Occupational and Environmental Health (OEH); and E.O. 9397 (SSN), as amended.

### 2. PRINCIPAL PURPOSES FOR WHICH INFORMATION IS INTENDED TO BE USED:

Information may be collected from you to provide and document your medical care; determine your eligibility for benefits and entitlements; adjudicate claims; determine whether a third party is responsible for the cost of Military Health System (MHS) provided healthcare and recover that cost; evaluate your fitness for duty and medical concerns which may have resulted from an occupational or environmental hazard; evaluate the MHS and its programs; and perform administrative tasks related to MHS operations and personnel readiness.

### 3. ROUTINE USES:

Information in your records may be disclosed to:

- Private physicians and Federal agencies, including the Department of Veterans Affairs, Health and Human Services, and Homeland Security (with regard to members of the Coast Guard), in connection with your medical care;
- Government agencies to determine your eligibility for benefits and entitlements;
- Government and nongovernment third parties to recover the cost of MHS provided care;
- Public health authorities to document and review occupational and environmental exposure data; and
- Government and nongovernment organizations to perform DoD-approved research.

Information in your records may be used for other lawful reasons which may include teaching, compiling statistical data, and evaluating the care rendered. Use and disclosure of your records outside of DoD may also occur in accordance with 5 U.S.C. 552a(b) of the Privacy Act of 1974, as amended, which incorporates the DoD Blanket Routine Uses published at: <http://dpclld.defense.gov/privacy/SORNsIndex/BlanketRoutineUses.aspx>.

Any protected health information (PHI) in your records may be used and disclosed generally as permitted by the HIPAA Privacy Rule (45 CFR Parts 160 and 164), as implemented within DoD by DoD 6025.18-R. Permitted uses and disclosures of PHI include, but are not limited to, treatment, payment, and healthcare operations.

### 4. WHETHER DISCLOSURE IS MANDATORY OR VOLUNTARY AND EFFECT ON INDIVIDUAL OF NOT PROVIDING INFORMATION:

Voluntary. If you choose not to provide the requested information, comprehensive health care services may not be possible, you may experience administrative delays, and you may be rejected for service or an assignment. However, care will not be denied.

This all inclusive Privacy Act Statement will apply to all requests for personal information made by MHS health care treatment personnel or for medical/dental treatment purposes and is intended to become a permanent part of your health care record.

Your signature merely acknowledges that you have been advised of the foregoing. If requested, a copy of this form will be furnished to you.

5. SIGNATURE OF PATIENT OR SPONSOR

6. SOCIAL SECURITY NUMBER OR  
DOD IDENTIFICATION NUMBER  
OF MEMBER OR SPONSOR

7. DATE (YYYYMMDD)

**BRIEFING ON GOVERNMENT SPONSORED BENEFITS FOR ROTC CADETS**  
(ROTC Cadet Cmd PAM 145-4)

**BRIEFING ON GOVERNMENT SPONSORED BENEFITS FOR ROTC  
CADETS**

**Revision Date:** 06/1/24

I have been briefed this date on government-sponsored benefits for ROTC cadets and understand that-

1. Enrolled ROTC cadets and applicants for enrollment who suffer illness/injury as a result of authorized (scheduled and supervised) training, or authorized travel to and from such training, are eligible for compensation through the Department of labor/Department of Veteran Affairs.
2. ROTC cadets may not receive medical coverage and disability benefits from the Department of Labor or the Department of Veteran Affairs for injuries sustained when traveling off-post for personal recreation/activities. It is the responsibility of the individual cadet to obtain adequate or additional insurance to cover themselves for off-post, non-ROTC related activities.
3. ROTC cadets must report any injury/illness sustained while participating in authorized training or authorized travel to and from such training to the battalion commander/PMS or other authorized cadre. Cadets are responsible for submission of claims to the proper department as listed in paragraph 1 above, with the assistance of battalion cadre.
4. Army medical treatment facilities (subject to the availability of space, facilities, and capabilities of the professional staff) are authorized to provide care for injury incurred or disease contracted while attending field training.
5. Injured students who are eligible to receive medical treatment are authorized medical care from the following sources:
  - a. U.S. Public Health Service hospitals or physicians where available.
  - b. Army, Navy, Air Force, or VA medical treatment facilities, subject to the availability of space, facilities, and the capabilities of the professional staff.

DATE

CADET SIGNATURE

\_\_\_\_\_  
Printed Name of Cadet

## AUTHORIZATION/DECLINATION FOR ACCESS TO STUDENT RECORDS

For use of this form, see CC Pam 145-4, the proponent agency is ATCC-PC

### DATA REQUIRED BY THE PRIVACY ACT OF 1974

**Authority** 20 USC 1232g, and Public Law 93-380  
**Principal Purpose** To authorize/decline the release of any and all official records maintained by the ROTC Department to personnel in the Department of Defense and/or parents.  
**Routine Uses** To provide authorization/declination to release information contained in official records.  
**Disclosure** Disclosure is voluntary.

### PART I - AUTHORIZATION FOR ACCESS TO STUDENT RECORDS

Having been advised of the provisions of Public Law 93-380 (20 USC 1232g, Family Educational Rights and Privacy Act of 1974) and in connection with my participation in the Army ROTC program, I

hereby authorize the release of any and

(Cadet's Name)

all official records maintained by the

(Name of School)

or it's ROTC Department to personnel in the Department of Defense and/or my parents,

(Name of Parents)

I waive any requirement that I be furnished a copy of those records prior to or concurrent with their release. This consent remains effective until my relationship with the ROTC program is terminated.

Signature of Cadet

Date

### PART II - DECLINATION OF PARENTAL ACCESS TO STUDENT RECORDS

Although informing my parents of the academic/ROTC progress made by me may assist in my quest to become a commissioned officer, I decline to allow release of official records maintained by

ROTC Department to my

(Name of School)

parents. (Exception: Parents who still claim student as a dependent for IRS purposes)  
future, I will inform the ROTC Department in writing.

If I change my mind in the

Signature of Cadet

Date

NAME:(First MI Last) \_\_\_\_\_

STUDENT ID (T-Number) \_\_\_\_\_

If you answer YES to any of the following questions, please provide a brief explanation in the section below:  
(circle appropriate response)

- |     |                                                                                                                               |     |    |
|-----|-------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1.  | Wear glasses, contact lenses or corneal eye retainers -----                                                                   | YES | NO |
| 2.  | Have you ever had your vision improved by methods other than stated above? --                                                 | YES | NO |
| 3.  | Have any allergies -----                                                                                                      | YES | NO |
| 4.  | Take any medications regularly-----                                                                                           | YES | NO |
| 5.  | Head injury -----                                                                                                             | YES | NO |
| 6.  | History of diabetes -----                                                                                                     | YES | NO |
| 7.  | Any bone or joint problem, injuries, surgery-----                                                                             | YES | NO |
| 8.  | Sleepwalking episodes after age 12 -----                                                                                      | YES | NO |
| 9.  | Motion sickness (car, train, sea, or air) -----                                                                               | YES | NO |
| 10. | Orthodontics (current) -----                                                                                                  | YES | NO |
| 11. | Asthma or wheezing (use an Inhaler) -----                                                                                     | YES | NO |
| 12. | Heart trouble or heart murmur-----                                                                                            | YES | NO |
| 13. | Had or been advised to have, any surgical operations? -----                                                                   | YES | NO |
| 14. | Consulted, or been treated by clinics, hospitals, physicians,<br>or other practitioners for other than minor illnesses? ----- | YES | NO |
| 15. | Had any injury or illness other than those already noted? -----                                                               | YES | NO |

Explanation (note#, followed by explanation)

**MEDICAL FITNESS STATEMENT  
FOR ENROLLMENT IN BASIC COURSE, SENIOR ROTC**

For use of this form, see AR 145-1; the proponent agency is DCS, G-1.

DATE (YYYYMMDD)

I have examined \_\_\_\_\_ and find no medical  
*(First Name - Middle Initial - Last Name)*  
condition or physical impairment that precludes their participation in the basic course, Army ROTC, a program  
not more physically strenuous than a normal college physical education program.

SIGNATURE OF PHYSICIAN

# Statement of Acknowledgement for Civilian Dental Records

(ROTC Cadet Cmd PAM 145-4, Para 2-55)

As per CC PAM 145-4, Para 3-11b and 5-28b(1), all participants in the ROTC program who must use government-owned or government contracted transportation are required to have dental films for casualty identification purposes. The PMS is to ensure the cadets' dental records contain sufficient documentation to aid in forensic identification.

## **ROTC CADETS PLEASE COMPLETE THE FOLLOWING**

\_\_\_\_\_ I have verified with my dentist that my dental records **do** contain descriptive profiles, bite wing x-rays, orthodontic profiles or dental x-rays for identification purposes.

\_\_\_\_\_ I have verified with my dentist that my dental records **do not** contain descriptive profiles, bite wing x-rays, orthodontic profiles or dental x-rays for identification purposes.

***My appointment is scheduled for*** \_\_\_\_\_, \_\_\_\_\_.  
(Date) (Time)

Dentist's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CADET SIGNATURE

\_\_\_\_\_  
Printed Name of Cadet

ACTIVITY	HIGH SCHOOL	COLLEGE
Member of a team or club: (Sports/Band/Church group/JROTC/ROTC)		
Captain or Leader of team or club: (Sports/Band/Church group/JROTC/ROTC)		
Selected as: (All City, District, Conference, State)		
Varsity Letter		
JROTC/ROTC Club or Organization (Ranger Challenge, Color Guard, Cannon Crew, etc.)		
Bataan Death March, Army 10 Miler, Norwegian Foot March		
Student Government or Council Member		
Student Government Leadership (President, VP, Treasurer, etc.)		
Employment, 10 hours per week or less		
Employment, 11 to 29 hours per week		
Employment, 30 plus hours per week		
Social Fraternity/Sorority Member		
Social Fraternity/Sorority Leadership Position		
Service Organization Member		
Service Organization Leadership Position		
Boy Scout Eagle Scout Award		
Girl Scout Gold Award		
National Honor Society		
Regional/National Superlative Selection		
Prior Service or Current Service Member		
Additional Activities not listed above:		

CADET ENROLLMENT CHECKLIST

LAST NAME:	_____	ORIGINAL BIRTH CERTIFICATE	
FIRST NAME:	_____	SSN CARD WITH SIGNATURE	
MIDDLE NAME:	_____	ACT/SAT	
SCHOOL ID#:	_____	TRANSCRIPT (HS/College)	
EYE COLOR:	_____	PROOF OF CITIZENSHIP	
HAIR COLOR:	_____	CC FORM 139-R (MAY 2023)	
		CC FORM 136-R (FEB 2023)	
COMMENTS/MISSING DOCUMENTS:		CC FORM 137-R (FEB 2023)	
_____		DD 2005 (JUN 2016)	
_____		DA 3425 (SEP 1968)	
_____		DD 2983 (JAN 2015)	
_____		DENTAL MEMORANDUM	
_____		ACTIVITIES FORM	
_____			

ADDITIONAL ADMINISTRATIVE COMMENTS: